

New HONNI search: saving useful references

The new, improved HONNI search enables you to:

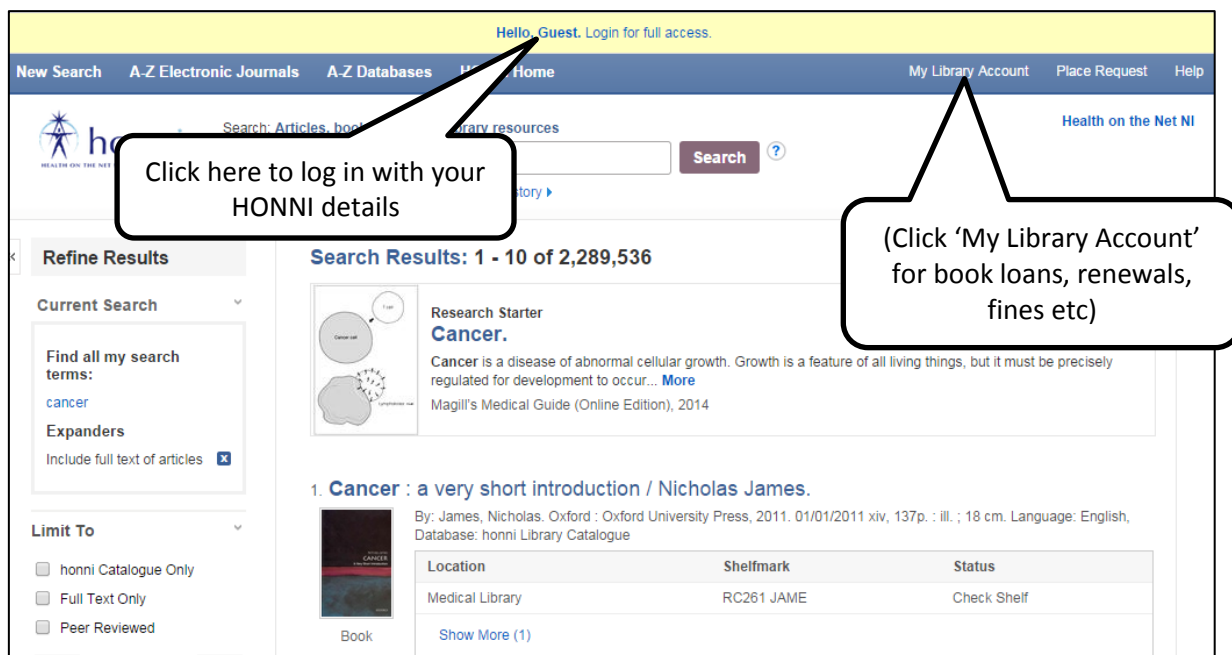
- Add references to a Results Folder so that you can easily print or email them, or export them (for example, to a reference manager such as RefWorks)
- Save specific references **permanently** using an EBSCO account.

To do either of the above, you first need to **log in using your HONNI details**.

Go to www.honni.qub.ac.uk and run your search using the HONNI search box



Search results will display. You will see a yellow guest bar across the top of the screen. Click the link: 'Hello, Guest. Login for full access.'



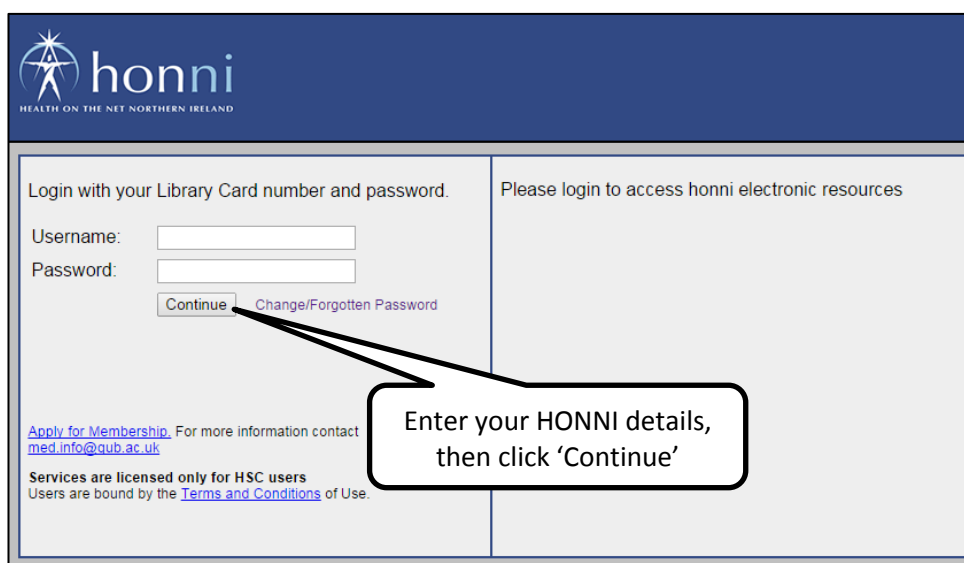
Search Results: 1 - 10 of 2,289,536

1. **Cancer : a very short introduction / Nicholas James.**
By: James, Nicholas. Oxford : Oxford University Press, 2011. 01/01/2011 xiv, 137p. : ill. ; 18 cm. Language: English, Database: honni Library Catalogue

Location	Shelfmark	Status
Medical Library	RC261 JAME	Check Shelf

Show More (1)

A log-in window will open. Enter your HONNI number and password, then click 'Continue'. (If you have forgotten your HONNI password, click the 'Change/Forgotten Password' link.)



Login with your Library Card number and password.

Username:

Password:

[Change/Forgotten Password](#)

[Apply for Membership](#). For more information contact med.info@qub.ac.uk

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Users are bound by the [Terms and Conditions](#) of Use.

Please login to access honni electronic resources

Enter your HONNI details, then click 'Continue'

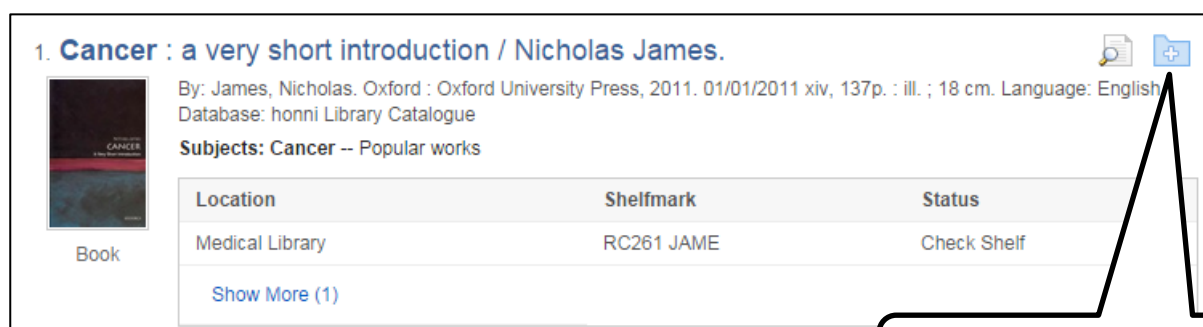
You will be returned to the list of results, and the yellow log-in bar will have disappeared from the top of the screen. Now that you are logged in, you can start saving useful references.

At any stage, you can log out of your account simply by closing your browser (at present, there is no 'Log out' or 'Exit' button, though this will hopefully be addressed by future enhancements to HONNI.)

How to add references to your Results Folder for easy printing, emailing or exporting

Beside each reference in the list of HONNI search results, you will see a button like this: 

If you want to print, email or export a reference, click this button beside it.



1. **Cancer : a very short introduction / Nicholas James.**

By: James, Nicholas. Oxford : Oxford University Press, 2011. 01/01/2011 xiv, 137p. : ill. ; 18 cm. Language: English

Database: honni Library Catalogue

Subjects: Cancer -- Popular works

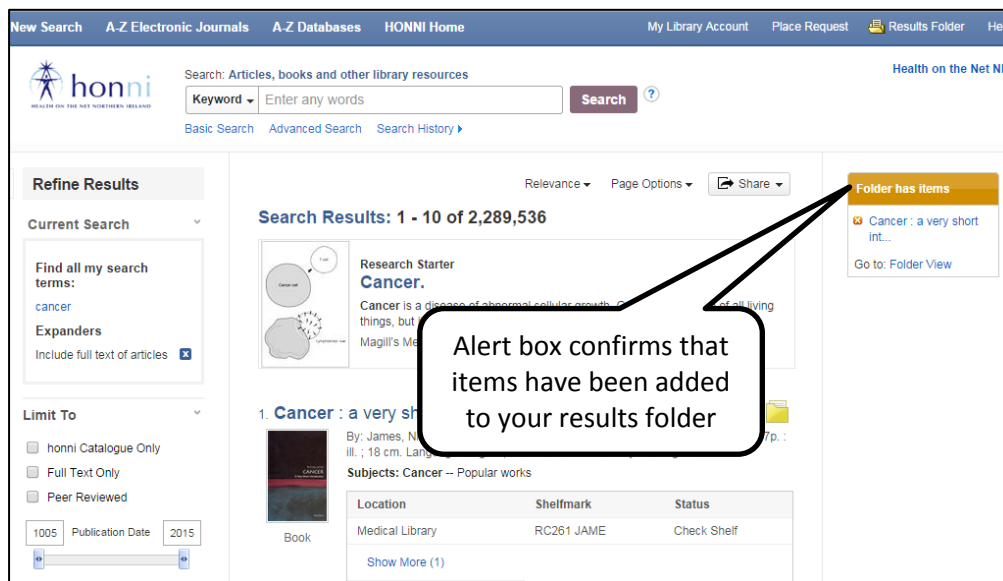
Location	Shelfmark	Status
Medical Library	RC261 JAME	Check Shelf

[Show More \(1\)](#)

Click this button to print, email or save a reference

Repeat for each reference that you wish to print, email or export.

A gold alert box should appear to the right of the results, confirming that an item has been added to your Results Folder (to see this box, you may need to click << at the extreme right of the page).



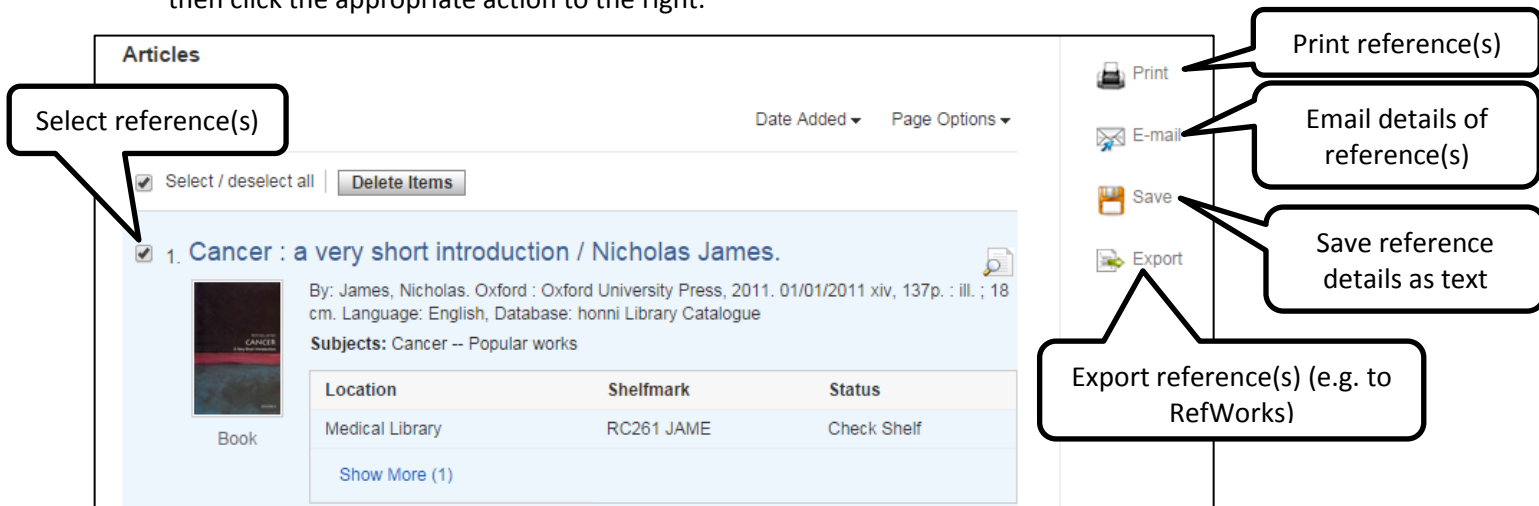
The screenshot shows the honni search results page for the keyword 'cancer'. A gold alert box on the right says 'Folder has items' and lists the added item: 'Cancer : a very short int...'. A callout box points to this alert box with the text: 'Alert box confirms that items have been added to your results folder'.

Once you've finished adding references to your results folder, open the folder by clicking 'Results Folder' at the top of the screen, or 'Folder View' in the alert box.



The screenshot shows the same search results page. A callout points to the 'Results Folder' link in the top navigation bar, saying 'Click 'Results Folder' to open the folder, or...'. Another callout points to the 'Go to: Folder View' link in the gold alert box, saying '...click 'Folder View''.

Your Results Folder will open, displaying the reference(s) you have added. Tick the reference(s), and then click the appropriate action to the right.



The screenshot shows the 'Articles' section of the Results Folder. A callout points to the checkbox next to the first item, saying 'Select reference(s)'. On the right, there are four action buttons: 'Print', 'E-mail', 'Save', and 'Export'. Callouts point to these buttons: 'Print reference(s)', 'Email details of reference(s)', 'Save reference details as text', and 'Export reference(s) (e.g. to RefWorks)'.

At any time, click [Back](#) to return to the full list of search results, or click 'New Search' to run another search.

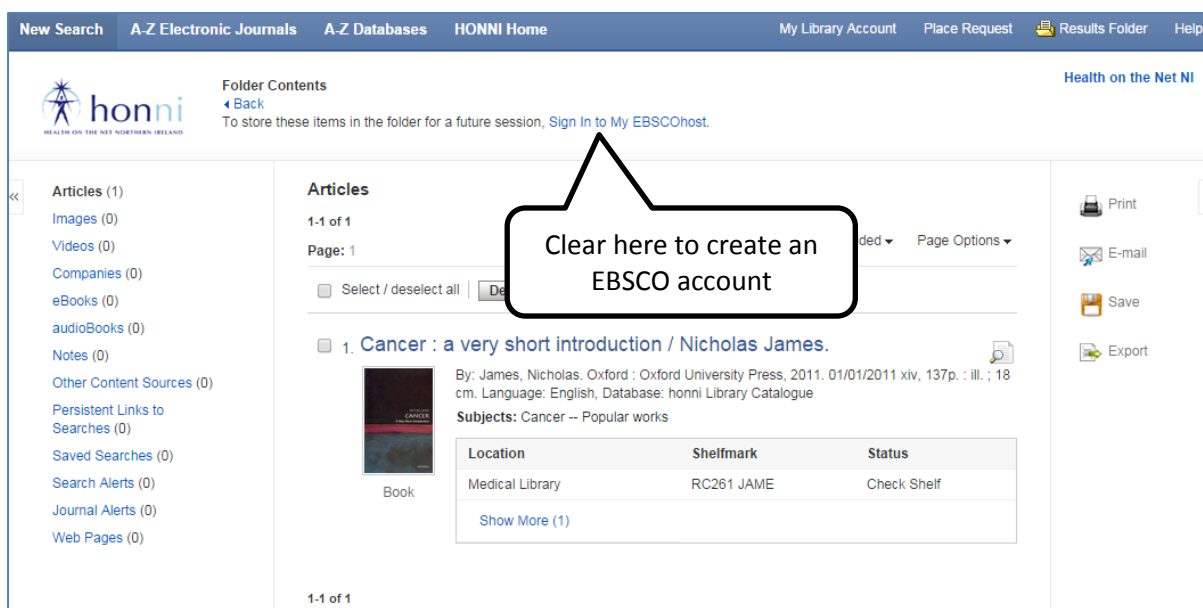
Please note: If you follow the steps above, references are not saved permanently in your Results Folder. If you close down HONNI, and go back into it later, the references you added to your Results Folder will have disappeared. To save references permanently, you need to take the additional step of creating an EBSCO account.

How to create an EBSCO account to save references permanently

EBSCO is the provider of the new, improved HONNI search. Creating an EBSCO account (in addition to your HONNI account) enables you to save HONNI results permanently.

To create an EBSCO account, open your Results Folder as described in the previous section (there don't actually have to be any results in the folder for you to create an EBSCO account).

In your Results Folder, click 'Sign In to My EBSCOhost'.

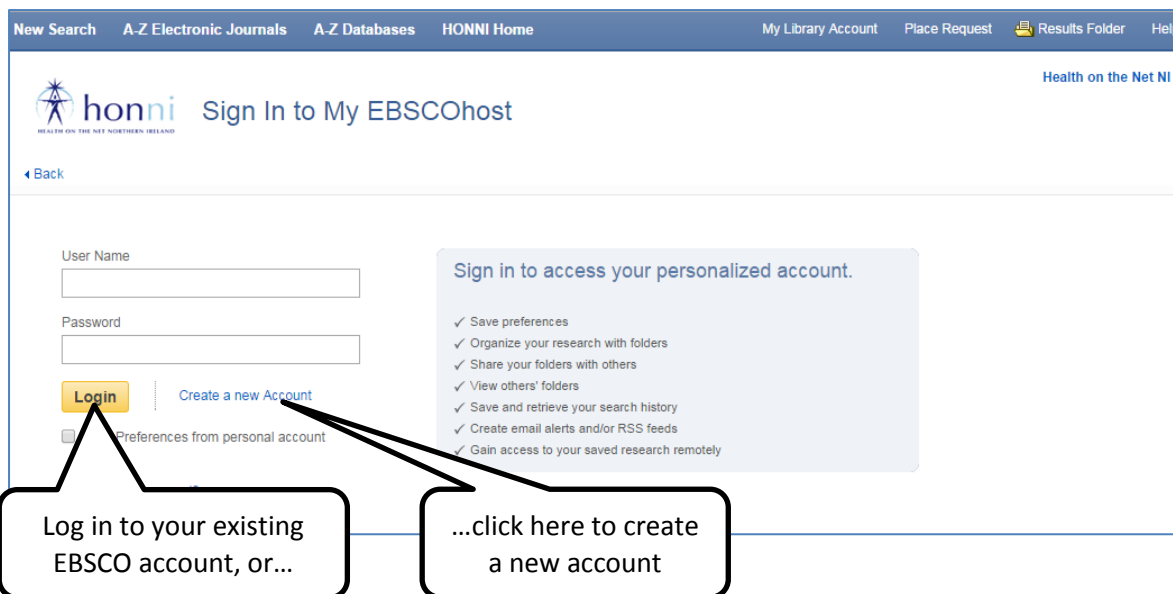


The screenshot shows the HONNI search results page. The top navigation bar includes links for 'New Search', 'A-Z Electronic Journals', 'A-Z Databases', 'HONNI Home', 'My Library Account', 'Place Request', 'Results Folder', and 'Help'. The main content area shows a list of search results. A callout box points to the 'Sign In to My EBSCOhost' button, which is located in the top right corner of the search results area. The callout box contains the text: 'Click here to create an EBSCO account'.

A log-in screen will appear.

If you **already** have an EBSCO account (you may have created one to save searches in an EBSCO database like CINAHL, for example), then simply type in your existing EBSCO username and password, and click 'Login'.

If you **don't** have an EBSCO account, click 'Create a New Account' to set one up. Fill in the form that appears, providing a username and password for yourself (try using your HONNI number and password, so that you only have one set of log-in details to remember), then click 'Save Changes'. You should see a message confirming that your account has been created – click 'Continue'.



The screenshot shows the 'Sign In to My EBSCOhost' page. At the top is a navigation bar with links: New Search, A-Z Electronic Journals, A-Z Databases, HONNI Home, My Library Account, Place Request, Results Folder, and Help. Below this is a header with the honni logo and the title 'Sign In to My EBSCOhost'. A 'Back' link is visible. The main content area has a 'User Name' and 'Password' input field, a 'Login' button, and a 'Create a new Account' link. A callout box points to the 'Login' button with the text 'Log in to your existing EBSCO account, or...'. Another callout box points to the 'Create a new Account' link with the text '...click here to create a new account'. To the right of the login fields is a box titled 'Sign in to access your personalized account.' containing a list of benefits: Save preferences, Organize your research with folders, Share your folders with others, View others' folders, Save and retrieve your search history, Create email alerts and/or RSS feeds, and Gain access to your saved research remotely. Below the login fields is a checkbox for 'Remember me' and a link for 'Preferences from personal account'.

You will be returned to your Results Folder. Any references in your Results Folder are now saved **permanently**, or until you choose to delete them.

Click [Back](#) to return to your search results, or click 'New Search' to run another search.

Having followed the above steps, in future when you search HONNI, you will be able to log straight into your EBSCO account by clicking 'Results Folder', then 'Sign In to My EBSCOhost' link.