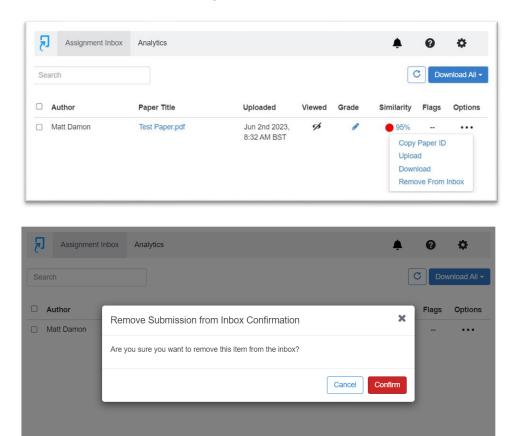
## How staff can remove a submission in a Canvas Turnitin Assignment

Staff can remove a submission from a Turnitin Assignment in Canvas and the paper will be removed from view:

- 1. In Canvas, go to the main page of the assignment and scroll down to view the Turnitin assignment inbox.
- 2. Enter the student's name or submission ID in the 'Search' box to locate the submission.
- 3. Click on the ellipsis icon (three dots) from the Options column for the submission.
- 4. Select 'Remove From Inbox' then 'Confirm'.



Deleting the submission in this way will not remove the paper from the Turnitin database repository so the original submission would show as a source in the Similarity report and the score could be high, however, this could be disregarded by following the <u>quidance on how to exclude sources</u>.