

Hello and welcome to an introduction to the canvas virtual learning environment across Queens University Belfast. This is where you will access your digital learning materials and the first thing we need to do is to think about how to actually get into canvas. If you go to a browser, and we recommend that you use google chrome, you can access canvas in three different ways:

First of all you can go to the url [www.canvas.qub.ac.uk](http://www.canvas.qub.ac.uk);

Or you can access your queens online. In there you will see a tab with canvas;

Or on the desktops across the university you will find a canvas icon.

So any of those methods will bring you to canvas, and when you enter canvas you will see what's called your dashboard.

The dashboard is where you will find all of the courses that you have access to here at Queen's university. You can organize your dashboard by moving the course cards around so that they're easier to find, you can colour code them and you can give them nicknames.

On the right hand side of the dashboard you will see your to-do list which will outline assignments that are upcoming, feedback that has been given and any other important information.

On the left hand side of your dashboard you have the global navigation bar. This will appear on all pages throughout canvas and enables you to access important information. When you first access canvas it may be useful to go into your account and to set up your notifications.

Notifications are how you get informed of important information from canvas so in the notification settings we can set all of the notifications for our particular courses. I recommend that you go in and you check and make sure that the notifications required are being sent to your device or to your email.

You can also set up your profile within canvas, you can edit the photo and you can also change your biography.

One of the most important aspects of the global navigation bar is the help menu. When you click on help you can see that there are lots of different ways to get help with canvas. You can raise a ticket or chat with support staff and those are available 24 7. You can also phone canvas support for any problems whatsoever, but not only that, there are several courses within help.

The canvas online course for students is particularly helpful in here you will find lots of information about things that will be beneficial to you. You can look at submitting assignments through Turnitin, submitting normal assignments and lots of other helpful information. So if you are stuck on anything, this is where you can find the answer, and I would recommend that you review this course before you begin your studies in order to familiarize yourself with all of the features that canvas will offer.

Also in the help menu we have the digital learning at queen's blog. When I click on that it takes me through to a blog that is dedicated to digital learning. In particular, in student support there are various resources that will help you on your digital learning journey.

Moving back into Canvas and another way to access your courses other than the dashboard is to click on 'courses'. Here you will see all of the courses that you are enrolled on, and you can favourite these courses as well.

When you click on the course that you would like to access you will land on the home page and here you will see general information. You'll often see a message from your tutor you will also see the

team that will be involved in your learning and other important information about your module. It is important that you review the information here as it will be crucial to the course that you are studying.

To access the learning content, on the left hand side, we have the 'course menu' and this is the main area that i want to show you. The 'modules' area is where your learning content will be housed, so in this section we can see all of the learning materials. It may be broken down by week or by theme but this is where you can access the digital learning materials for your course there may also be activities such as discussions and quizzes available to you.

Again to see all of your courses you can go to 'courses' and navigate between the different courses that are available to you. In addition there is an app available for canvas so go to your provider, be that the app store for the iphone or the android play store and download the app for free. Simply search for the 'canvas student app'.

\*One note on the app is to make sure that you do submit your assignments through the desktop version of canvas and not through the student app at this time.

Finally don't forget that if you have any problems whatsoever, the help is available 24 hours a day, seven days a week, 365 days per year, so please do get in touch with any problems whatsoever.

Thanks for watching and enjoy your canvas journey!